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Chief, Printing and Reproduction Division, LO

11 August 1954

Chief, Foreign Documents Division, OO

One-side-only Printing of Certain Foreign Documents
Division Periodical Publications

1. The IAC representatives on the Subcommittee on Exploitation of Foreign Language Publications have presented requirements of their analysts for FDD reports to be printed only on one side of the page. This would enable the analysts to clip and file the items without mutilating other items on the reverse side.

It has been argued that this requirement may be met by the consumer using two copies of each publication. However, the IAC representatives aver that this practice would raise their requirements to three copies for each interested analyst so as to provide one complete copy for the file reference, besides two for clipping.

2. Currently the FDD periodical publications which have been specifically designated by the Subcommittee as requiring this style are ten in number. (See enclosed list) Three of these are weekly publications, one is semi-monthly, and six are monthly reports. Each publication averages about 50-60 pages and the distribution for each averages about 110.

3. Informal inquiry of Reproduction Division concerning this method of publication has indicated that the one-side-only presentation is frowned upon as uneconomical and contrary to a Bureau of the Budget notice of some years standing. However, it is understood that exceptions are valid where the demand for such presentation can be justified.

For CIA alone the demand has been presented on behalf of ORR, OCI, and components of the DD/P. State, Army, Navy, and Air representatives have in turn expressed the desire of their analysts for this method of publication.

4. In consideration of these requirements, it is requested that you approve the one-side-only printing of the publications listed in the enclosure.

J. J. BAGWELL

Enclosure:

List of FDD periodical publications
requiring one-side-only printing.

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List of FDD Periodical Publications
Requiring One-side-only Printing

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<u>Title</u>	<u>No. of pp</u>	<u>Periodicity</u>
Selected Briefs from the International Press		Weekly
Weekly Economic Information Report on China		Weekly
Sociological Information Report on China		Seminmonthly
Military Information Report on China		Monthly
Report on USSR Production of Industrial Equipment		Monthly
Military Information from [redacted] and other Soviet Publications		Monthly
Weekly Economic Information Report on Eastern Europe		Weekly
Sociological and Political Report on Eastern Europe		Monthly
Military and Naval Intelligence Briefs on Eastern Europe		Monthly

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